Summer Staff - Trading Post Crew

Helping Create Exceptional Camp Experiences Through Hospitality, Guest Care, and Community

Beartooth Christian Camp's Mission

Beartooth Christian Camp (BCC) exists to provide a mountaintop experience that leads to life-changing relationships and a lasting eternal impact. Everything we do is filtered through our Core Values:

- Christ-Centered
- Safety
- Experience
- Relationships
- Stewardship

Organizational Relationships: Reports directly to the Hospitality Coordinator. Works collaboratively with other Trading Post staff, hospitality staff, programming staff, and other summer staff members.

Location: Fishtail, MT

Compensation: Summer Staff are paid bi-weekly at a weekly stipend rate to be determined by position before hire Shared On-Site Housing is provided | Meals provided when groups are on site

Position Type: Seasonal | Typically late May through mid-August

Position Summary

Each Trading Post Crew Member plays an important role in creating a welcoming and enjoyable experience for campers, guests, and staff at Beartooth Christian Camp. Working under the direction of the Hospitality Coordinator, this position supports the daily operation of the camp store through customer service, retail sales, beverage preparation, inventory management, merchandising, and maintaining a clean and organized environment. Trading Post Crew Members serve as friendly representatives of BCC, building positive relationships through genuine hospitality, excellent service, and Christlike character. Their work contributes to both the overall guest experience and the financial stewardship of camp resources while supporting the mission and values of Beartooth Christian Camp.

Expected Schedule

Trading Post Crew Members typically serve within a daily operational schedule extending from approximately 6:00 AM to 11:00 PM, with scheduled shifts, breaks, and time off. Actual working hours and assignments vary according to camp programming, Trading Post operating hours, guest schedules, and operational needs. Staff members are not expected to work continuously throughout this entire time period.

Qualifications

- A growing and authentic relationship with Jesus Christ.
- Possess a positive attitude, strong work ethic, and willingness to serve others.
- Demonstrate excellent customer service and interpersonal communication skills.
- Ability to work cooperatively as part of a team and follow instructions from supervisors.
- Demonstrate reliability, punctuality, honesty, and personal responsibility.
- Ability to handle money, process transactions accurately, and use point-of-sale technology.
- Ability to manage multiple tasks and work effectively in a fast-paced environment.
- Ability to stand for extended periods and perform physical responsibilities associated with retail operations.
- Strong organizational skills and attention to detail.
- Willingness to follow all camp policies, procedures, and safety guidelines.
- Successfully complete required background screening.

**Previous retail, customer service, or barista experience is helpful but not required. Training will be provided.*

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Job Description & Key Responsibilities:

Customer Service & Guest Experience

- Provide friendly, attentive, and professional service to campers, guests, and staff.
- Welcome customers, answer questions, and assist with purchases and product selections.
- Demonstrate patience, courtesy, and clear communication during customer interactions.
- Help create a positive, welcoming, and enjoyable Trading Post experience.
- Address customer concerns appropriately and communicate issues to the Hospitality Coordinator as needed.

Sales & Point-of-Sale Operations

- Operate iPads, registers, and point-of-sale systems to process customer purchases.
- Accurately handle cash, electronic payments, and other approved transactions.
- Sell snacks, beverages, apparel, merchandise, and other Trading Post products.
- Follow established procedures for cash handling, register reconciliation, and sales accountability.
- Assist with opening and closing procedures, including preparation and securing of the Trading Post.

Barista, Inventory & Store Operations

- Prepare and serve coffee, specialty beverages, and other refreshments according to established procedures.
- Maintain cleanliness and sanitation of beverage preparation areas, equipment, and serving spaces.
- Receive, organize, stock, and replenish merchandise, snacks, beverages, and supplies.
- Assist with inventory counts, product organization, pricing, and merchandising displays.
- Monitor product availability and communicate inventory or equipment needs to the Hospitality Coordinator.
- Complete assigned daily cleaning, organization, and store maintenance responsibilities.
- Follow established food handling, sanitation, and workplace safety procedures.

Spiritual & Team Responsibilities

- Demonstrate Christlike character, humility, integrity, and a servant's heart in daily responsibilities and interactions.
- Recognize customer service and hospitality as meaningful opportunities to demonstrate Christ's love to campers, guests, and fellow staff members.
- Contribute to a positive, encouraging, and Christ-centered working environment.
- Participate in scheduled staff devotionals, worship, and spiritual development opportunities as work schedules permit.
- Build meaningful relationships with fellow staff members and demonstrate teamwork, encouragement, and mutual respect.
- Demonstrate flexibility and assist with additional camp responsibilities as needed and assigned.
- Support the mission, core values, and ministry philosophy of Beartooth Christian Camp.

Every summer staff member plays an important role in fulfilling this mission, whether serving meals, maintaining facilities, leading activities, or building relationships with campers and guests.

Disclaimer:
This job description is a summary of the typical functions of the job, not a complete list. The responsibilities, tasks, and duties might differ from those outlined, and other duties, as assigned, might be part of the job.